

2022/23 Year End Revenue Monitor



**BOROUGH OF
BROXBOURNE**

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2022/23 Quarter Four Revenue Monitor

Introduction

This monitor summarises the year end revenue position for the Council as at the end of the 2022/23 financial year (April 2022 to March 2023).

The main body of the monitor combines the year end outturn position for the general fund and Broxbourne Sport and the Spotlight to provide an overview of the Council's financial position. Detailed figures and narrative for each area are contained within the appendices.

Financial Overview

The following table sets out the Council's overall financial outturn position as at 31 March 2023:

	2022/23 Revised Budget	Outturn as at 31 March 2023	(Under)/Over Spend
	£	£	£
Chief Executive	3,000,025	3,184,771	184,746
Environmental Services	5,784,219	5,515,979	(268,240)
Finance	(4,479,472)	(5,239,720)	(760,248)
Legal	0	0	0
Place	1,798,189	1,712,595	(85,594)
Cost of Services (General Fund)	6,102,961	5,173,625	(929,336)
Laura Trott Leisure Centre and John Warner Sports Centre (Trading Position)			790,382
Cheshunt Park Golf Centre (Trading Position)			169,967
The Spotlight (Trading Position)			547,435
Combined Overall Position			578,448
Contribution from Broxbourne Sport and Broxbourne Leisure and Culture Reserve			(1,507,784)
Contribution to Broxbourne Services Reserve			402,806
Contribution to Brookfield Reserve			526,530
Net impact on General Fund			0

The cost of services (general fund) is £929,336 underspent. When combined with the outturn position of Broxbourne Sport and the Spotlight (£1,507,784) there is an overspend of £578,448. The total Broxbourne Sport and the Spotlight trading position will be funded from the Broxbourne Sport and Broxbourne Leisure and Culture Reserve, £402,806 of the underspend will be transferred to Broxbourne Services reserve and £526,530 to the Brookfield Reserve.

A more detailed analysis of the variances on general fund services is contained in Appendix A. Appendices B and C contain details of Broxbourne Sport and the Spotlight respectively.

Collection Fund

The Council collects council tax on behalf of Hertfordshire County Council and the Police and Crime Commissioner as well as on its own behalf and non-domestic rates on behalf of Hertfordshire County Council, central Government and itself. These transactions are accounted for within the Collection Fund, which is a separate ring fenced account.

The Council monitors the percentage of council tax and business rates it collects within the year it is due. The table below shows the collection rates as at 31 March for the current year and the previous three financial years.

	2019/20	2020/21	2021/22	2022/23
	%	%	%	%
Council Tax	97.5	96.6	96.7	97.2
Business Rates	98.4	97.1	97.4	96.2

Assistant Director Resources June 2023

Appendix A – General Fund Monitor

This appendix provides more details on the final outturn for general fund services.

The following table sets out the general fund outturn position as at 31 March 2023:

	2022/23 Revised Budget (excl Capital Charges)	Outturn as at 31 March 2023	(Under)/Over Spend
	£	£	£
Chief Executive	3,000,025	3,184,771	184,746
Environmental Services	5,784,219	5,515,979	(268,240)
Finance	(4,479,472)	(5,239,720)	(760,248)
Legal	0	0	0
Place	1,798,189	1,712,595	(85,594)
Cost of Services (General Fund)	6,102,961	5,173,625	(929,336)

The Cost of Services for the general fund is showing an underspend of £929,336.

The table on the following page provides further details of the significant variances between the end of year expenditure and the budget set at the start of the year across the service areas however key variances are explained below.

Significant underspends include £694k of additional income from planning application fees for major projects in the Borough (including Sunset Studios £300k, Cheshunt Lakeside development £98k, High Leigh Garden Village £44k and Brookfield Riverside £196k), increased burial and memorial fees received of £303k and additional income from the Hoddesdon Enterprise Centre of £136k.

Significant overspends include a decrease in car parking income of £336k (pay and display £200k and PCNs £136k), this is partly offset by £120k income received for hiring the Council's car parks for film crew vehicles and buses for rail replacement services, an increase in the cost of utilities of £212k, agency staff costs of £158k to fill vacant posts most notably within the Planning service, void commercial properties £104k and unplanned legal fees of £187k incurred for external legal advice relating to planning appeals (£84k) and the land relating to the Greater Brookfield project (£103k).

Significant variances from budget

Change	Chief Executive £000	Environmental Services £000	Finance £000	Legal £000	Place £000	Total £000
Additional Planning application income - from applications for the film studios (£300k), Cheshunt Lakeside (£98k), High Leigh Garden Village (£55k), Greater Brookfield (£196k) and total other smaller schemes (£45k) .					(694)	(694)
Increase demand for burials has resulted in additional income. (Cheshunt Cemetery £215k, Hoddesdon Cemetery £88k).		(303)				(303)
Unbudgeted grants received in respect of prior year Covid expenditure.		(186)				(186)
Net increase in income from the Hoddesdon Enterprise Centre.			(102)			(102)
Savings in consultants' fees.					(88)	(88)
Additional transport subsidy received from Hertfordshire County Council for transport of waste and recycling.		(84)				(84)
Additional income from Woollensbrook Crematorium.			(68)			(68)

Change	Chief Executive £000	Environmental Services £000	Finance £000	Legal £000	Place £000	Total £000
Fee income received from the sale of licences, in particular more taxi licences issued.		(47)				(47)
Net increase in sales income from recyclable material and recycling credits.		(47)				(47)
Reimbursement from the Home Office for the fees incurred holding the General Election in December 2019.	(40)					(40)
A provision previously set aside for a Building Control appeal is no longer required.					(32)	(32)
Additional income from Legal Services provided to B3Living.				(22)		(22)
Underspend on staff suggestion scheme (£5k) and members expenses (£16k).	(21)					(21)
Additional Green Waste subscriptions taken up during the year.		(18)				(18)
More income received from school holiday play schemes.					(18)	(18)

Change	Chief Executive £000	Environmental Services £000	Finance £000	Legal £000	Place £000	Total £000
Income received for sponsorship of festive lighting and promoting opportunities for businesses in town centres.					(17)	(17)
Council tax costs for hostels.			16			16
Additional audit fees for Housing Benefit subsidy audit.			16			16
Reduced income due to a reduced number of bulky waste collections.		21				21
Additional grounds maintenance costs incurred at Cheshunt Park Golf Course to include the new buggy paths created in the year.		43				43
Additional expenditure on insurance premiums.			53			53
Changes in computer licence fees due to new, and upgraded, computer systems and additional fees (£100k) for the new IT managed service.	(40)		152		75	87
Reduction in rental income due to commercial property voids mainly at Turnford Place.			104			104

Change	Chief Executive £000	Environmental Services £000	Finance £000	Legal £000	Place £000	Total £000
Repairs to temporary accommodation and furnishing a new hostel (£51k) and additional repairs and maintenance costs at Bishops College old and new buildings (£65k) which includes fire safety works, new lighting for the Octagonal Room, expenses for changing the layout of the reception area, cabinetry in the members lounge and improved external lighting.			116			116
Net salary (under)/overspends.	213	139	(267)	15	58	158
Reduction in Parking Pay and Display (£200k) and PCN (£136k) income offset by additional income from the Council's car parks in respect of hires for use by film crew vehicles and buses for rail replacement services (£120k).					216	216
Utility cost increases.		30	212			242
External legal advice for commercial property lease renewals (£58k) and planning matters and for the Greater Brookfield project.			58		187	245
Other minor (underspends)/overspends.	(53)	57	46	(36)	(54)	(40)

Change	Chief Executive £000	Environmental Services £000	Finance £000	Legal £000	Place £000	Total £000
Technical and year-end adjustments						
Impact of internal recharges	126	127	(663)	43	281	(86)
Reduction in Bad Debt Provision			(433)			(433)
Total Movement	185	(268)	(760)	0	(86)	(929)

Appendix B – Broxbourne Sport Monitor

The following table shows the outturn position as at 31 March for the Laura Trott Leisure Centre (LTLC), the John Warner Sports Centre (JWSC) and Cheshunt Park Golf Centre (CPGC).

Trading operations (£000)	LTLC	JWSC	CPGC	Total	Budget 2022/23	Variance
Food and beverage income			(282)	(282)	(280)	(2)
Income	(1,822)	(1,311)	(410)	(3,543)	(3,405)	(138)
Total Income	(1,822)	(1,311)	(692)	(3,825)	(3,685)	(140)
Employee costs	1,114	744	274	2,132	2,291	(159)
Premises costs	540	533	247	1,320	943	377
Travel costs	0	0	1	1	2	(1)
Supplies & services	349	207	237	793	763	30
Total trading costs	2,003	1,484	759	4,246	3,999	247
Trading deficit before management fee	181	173	67	421	314	107
Management fee	0	0	0	0	0	0
Trading (surplus)/subsidy *	181	173	67	421	314	107
Council	LTLC	JWSC	CPGC	Total	Budget 2022/23	Variance
Employee costs	4	0	0	4	5	(1)
Supplies & services	40	0	0	40	41	0
Business rates	0	40	40	80	83	(3)
Planned & preventative maintenance	62	29	46	137	132	5
Management fee	0	0	0	0	0	0
Miscellaneous Income	0	(38)	0	(38)	(38)	0
Council subsidy	106	31	86	223	223	0
Combined subsidy before recharges & depreciation	287	204	153	644	537	107
Trading support service charges *	243	193	103	539	510	29
Trading internal costs *	0	0	0	0	3	(3)
Council support service charges	3	4	0	7	8	(1)
Council internal costs	112	62	27	201	201	0
Depreciation	760	124	69	952	910	43
Combined trading and client subsidy	1,405	587	351	2,343	2,168	175
Total trading position (surplus)/subsidy *	424	367	170	960	827	134

Income across all three sites finished the year £140k above budget.

LTLC finished the year £43k above budget mainly due to increased membership sales. Since March 2021 the Centre has increased members by 1,558 nearly reaching pre-Covid numbers.

JWSC finished £130k above budget, this is a combination of increased membership sales for the gym and swimming lessons.

CPGC finished the year £37k under budget. Golf income is under budget by £74k. Although membership sales have increased, weekday golf has seen a fall in usage after the pandemic period.

Across the three sites expenditure was over budget by £248k. This overspend is due to the rise in utility costs although those these were partly offset by an underspend in salaries.

Throughout the year one off repairs were carried out at LTLC and CPGC increasing client side spend.

Replacement flooring to the bar area replacement of the kitchen extractor fan and repairs to the greens from badger damage resulted in additional costs of £48k at CPGC.

The table below shows the combined outturn for 2022/23 compared to previous years' outturns.

Trading operations (£000)	Total Actual 2020/21	Total Actual 2021/22	Total Actual 2022/23
Income	(979)	(3,012)	(3,825)
Employee costs	1,514	2,194	2,132
Furlough grant income	(513)	0	0
Premises costs	464	713	1,320
Travel costs	0	3	1
Supplies & services	449	720	793
Total trading costs	1,914	3,164	4,246
Trading deficit before management fee	935	152	421
Management fee	520	0	0
Trading subsidy *	1,455	152	421
Council	Total Actual 2020/21	Total Actual 2021/22	Total Actual 2022/23
Employee costs	4	4	4
Supplies & services	1	1	40
Business rates	80	80	80
Planned & preventative maintenance	128	87	137
Management fee	(520)	0	0
Miscellaneous Income	(38)	(38)	(38)
Council (surplus)/subsidy	(345)	133	223
Combined subsidy before recharges & depreciation	1,110	286	644
Trading support service charges *	382	580	539
Trading internal costs *	0	0	0
Council support service charges	8	13	7
Council internal costs	158	201	201
Depreciation	939	941	952
Combined trading and client subsidy	2,597	2,020	2,343
Total trading position (surplus)/subsidy *	1,837	732	960

Memberships

	March 2019	March 2020	March 2021	March 2022	March 2023	Total increase from March 2021	% increase
Laura Trott Leisure Centre	3,839	4,088	2,019	3,274	3,577	1,558	77
John Warner Sports Centre	1,518	1,715	860	1,434	1,671	811	94
Cheshunt Park Golf Centre	257	235	219	223	243	24	11

Appendix C – The Spotlight Monitor

The following table shows the outturn as at 31 March for The Spotlight.

Trading operations (£000)	Spotlight Actual	Budget 2022/23	Variance
Income	(936)	(995)	59
Employee costs	498	439	59
Premises costs	153	100	53
Travel costs	0	0	0
Supplies & services	681	620	61
Total trading costs	1,332	1,159	173
Trading (surplus)/deficit before management fee	396	164	232
Trading subsidy*	396	164	232
Council	Spotlight Actual	Budget 2022/23	Variance
Business rates	23	23	0
Planned & preventative maintenance	67	48	19
Council subsidy	90	71	19
Combined subsidy before recharges & depreciation	485	235	250
Trading central recharges*	151	159	(8)
Trading internal costs*	0	0	0
Council support service charges	1	1	0
Council internal costs	27	27	0
Depreciation	393	290	103
Combined trading and client subsidy	1,057	712	345
Total trading position subsidy *	547	323	224

Total income is £59k under budget. Shows and hall hire performed above budget, however bar income was below budget. This was expected due to the planned change in events at the start of the year.

Total expenditure is over budget by £173k. Employee costs are £59k over budget. This is due to changes in the staffing structure during the year.

The increased cost in utilities throughout the year has resulted in an overspend in premises costs of £53k.

Supplies and services are £61k over budget mainly as a result of hiring specialist equipment, bank charges due to increased card usage and higher than expected show fees.

The table below shows the outturn for 2022/23 compared to previous years' outturns.

Trading operations (£000)	Total Actual 2020/21	Total Actual 2021/22	Total Actual 2022/23
Income	0	(51)	(937)
Employee costs	157	139	498
Furlough grant income	(41)	51	0
Premises costs	27	0	153
Travel costs	0	148	0
Supplies & services	75	338	681
Total trading costs	218	287	1,332
Trading (surplus)/deficit before management fee	218	287	395
Trading (surplus)/subsidy*	218	287	395
Council	Total Actual 2020/21	Total Actual 2021/22	Total Actual 2022/23
Business rates	23	23	23
Planned & preventative maintenance	10	10	67
Income from hire	0	(100)	0
Council subsidy	33	(11)	90
Combined subsidy before recharges & depreciation	251	276	485
Trading central recharges*	110	161	151
Trading internal costs*	0	0	0
Council support service charges	1	3	1
Council internal costs	26	27	27
Depreciation	270	384	393
Combined trading and client subsidy	658	851	1,057
Total trading position subsidy *	328	448	546