

DECISION NO:

For Member Services use only

Concurrence No: 066440

Action under delegated authority of Chief Executive

Action under delegated authority of Director of Finance and Cabinet Member for Finance

X

Action taken by Chief Executive in consultation with Cabinet Member(s)

Subject: The Laura Trott Leisure Centre gym refurbishment additional works

Signature and designation of officer(s) taking action:

Chief Executive
24/06/2021
Date

Director of Finance
24/06/2021
Date

Head of Finance
14/06/21
Date

**Name of Cabinet Member(s)
Consulted:**

I have been consulted and concur with the proposals set out below:

Councillor P Mason
Cabinet Member for Finance and Business Services

Signature: 25/06/2021
Date:

Councillor

Signature: Date:

Name of any member who has declared a conflict of interest in relation to this decision: _____

THIS DOCUMENT WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE

The report overleaf sets out the decision to be taken, the reasons for the decision, and the details of alternative options, if any, considered and rejected. Officer decisions are available for public inspection, both at the Borough Offices and on the Council's website.

Officer decisions are kept for a period of six years at the Borough Offices and for six months on the website after the decision is made. Background papers are available for four years.

RECOMMENDED that: Approval be given to instruct additional works as detailed some of which are requested as an exception to contract standing orders. It is proposed to fund these from the 2021/22 Broxbourne Leisure and Culture Equipment Replacement Budget.

Purpose

To seek approval to carry out additional works as part of the gym refurbishment at Laura Trott Leisure Centre (LTLC), elements of which are also requested as an exception to contract standing orders.

The Proposal

The planned gym refurbishment at Laura Trott Leisure Centre (LTLC) is scheduled for July 2021 in partnership with Pulse Fitness, who carried out a similar refurbishment at John Warner Sports Centre.

Most of the works and new equipment will be provided by Pulse but the following additions are required:

- Wall plating – materials and works are required to provide a protective plating underneath the wall mirrors to prevent the mirrors breaking which has occurred over the last couple of years. The plating needs to be galvanised black to match the gym décor and can only be obtained from a small number of suppliers, therefore the exception to contract standing orders clause 3.10 v) is requested
Cost – £ 3,620.42
Company – 1st Choice Metals
- Installation and cutting and shaping of the plating is also required, due to the small scale of the works and timescale further quotes have been problematic to obtain so a further exception to contract standing orders clause 3.10 v) is requested.
Cost – £3,496.00
Company – PJS Builders
- TV Aerial extra capacity – despite requesting three companies to attend site to quote only one attended, Empire Aerials Ltd, as such an exception to contract standing orders is requested due to the timescales and lack of market interest.
Cost - £1,332
Company – Empire Aerials Ltd
- Removal of high level TV's and lighting rig and installation of a new audio system and lighting. This is a bespoke solution and as such a further request to purchase as an exception to contract standing orders via clause 3.
Cost - £16,785.00
Company – PSA Audio Visual
- Glass for mirrors – additional mirrors are required as the free weights area is doubling in size, and free weight areas require mirrors so the customer can view their technique. Three quotes have been requested, one company cannot supply and fix in the required timescale, Glassmaster have quoted £7,000, Hertford Glass are also due to quote but are estimated to be higher.

- Egym

The following are works are requested as an exception to contract standing orders clause 3.10 iii) where new works or services are required which are a repeat of works / services carried out under the original contract. The sub-contractors used by Pulse will be carrying out the same works in the main gym refurbishment and it makes sense they carry out these works at the same time.

- Flooring of egym and gym office - £7,142.80
- Moving of egym equipment and re-install - £1,350

It is proposed to fund these additional works from the 2021/22 Broxbourne Leisure & Culture Equipment Replacement Budget.

Financial, Legal and Risk Management Implications

There are no legal implications, risk management will be covered within the main contractors risk assessment and method statements. The financial implications and requests for exception to contract standing orders are detailed above.

Alternative Options Considered and Rejected

To not carry out the works but this will result in an incomplete refurbishment and poor customer satisfaction.

Contribution to the Council's Objectives and Environmental Sustainability Priorities

Help residents to lead a healthy lifestyle

Maintain a stable financial position

Improve the quality of services

Conclusion

That approval is given to carry out the additional works as detailed, some of which are requested as an exception to contract standing orders. The works are to be funded from the 2021/22 Broxbourne Leisure & Culture Equipment Replacement Budget at a total cost of £40,727 this will leave a remaining balance of £84,905.

Contact Officer:

Michael Brown

Ext:

5419

Date

3rd June 2021

Action reported to the Cabinet on:

Facility	BLMSO equipment replacement 2021-22	Planned expenditure £
CPGC		
CPGC		
CPGC		
CPGC Total		£0
Spotlight		£0
Spotlight		£0
Spotlight total		£0
LTLC	Gym equipment for refurb	£40,727
LTLC		
LTLC		
LTLC Total		£40,727
JWSC	Food Chiller for F&B	£4,368
JWSC		
JWSC		
JWSC		
JWSC Total		£4,368
Grand total		£45,095
Agreed budget including c/f		£130,000
Remaining Budget		£84,905