

SCALE OF EXPENSES AT ELECTIONS OF BOROUGH COUNCILLORS

Introduction

At the meeting of the Council on 24 July 2012, it was agreed that:

- (a) to regularise the historical precedent, the fee scale for the Returning Officer as set out below, be approved for 2012/13; and
- (b) the fee scale be adjusted annually in line with the officer pay award.

PART I - DISBURSEMENTS

The costs actually and necessarily incurred in respect of the following, that is to say –

- (a) for the provision of any accommodation for the purpose of the election, including heating, lighting and cleaning and compensation for damage to any such accommodation;
- (b) for adapting and fitting-up any accommodation for the purpose of the election and restoring it for its normal use, including the provision of voting compartments and any necessary furniture;
- (c) for providing ballot boxes, including any repairs;
- (d) for the conveyance of ballot boxes and ballot papers in those cases where the cost of transport is not included in the travelling expenses of presiding officers and poll clerks;
- (e) for copies of the Register of Electors;
- (f) for printing and providing ballot papers;
- (g) for printing and providing official poll cards;
- (h) for printing and providing notices and other documents required for or about the election and for publishing the same;
- (i) for general stationery, postage, telephone calls and miscellaneous matters;
- (j) for travelling expenses of returning officers, presiding officers and poll clerks, including any expenses incurred by them in conveying the ballot boxes and ballot papers to or from the polling stations.
- (k) For the presiding officers at each polling station, to include all expenses other than travelling expenses authorised by this scale.
- (l) For the poll clerk(s) at each polling station, to include all expenses, other than

travelling expenses authorised by this scale.

- (m) For the remuneration of persons employed in connection with the counting of votes at each election
- (n) For the remuneration of persons employed in connection with the issue and receipt of postal ballot papers at each election.
- (o) For all clerical and other assistance employed by the Returning Officer.

PART II – RETURNING OFFICER’S FEES**FOR SERVICE AND OTHER EXPENSES**

Fee for conducting the election and generally performing all duties which a Return Officer is required to perform under any enactments relating to local government elections, including all disbursements and expenses other than those for which specific provision is made elsewhere in this scale and including the remuneration of any Deputy Returning Officer, as follows:-

CONTESTED ELECTIONS

(1) for each ward in which a contested election of Borough Councillors is held-

if the number of local government electors in the electoral area does not exceed 1,000

	Gross amounts 2018/19	Gross amounts 2019/20	Gross Amounts 2021/22 (*)	Gross Amounts 2022/23	Gross Amounts 2023/24
if the number of local government electors in the electoral area does not exceed 1,000	£108.00	£111.00	£113.00	£115.00	119.00
for each additional 1,000 electors or fraction thereof beyond 1,000;	£52.00	£53.00	£54.00	£55.00	£57.00
(2) provided that if two or more contested elections are held in a district on the same day, the aggregate of the fees calculated in accordance with the preceding sub-paragraph shall be increased as follows -	£27.00	£28.00	£29.00	£30.00	£31.00
for the second and each subsequent election - an increase of					

for each additional 1,000 electors or fraction thereof beyond 1,000;

(2) provided that if two or more contested elections are held in a district on the same day, the aggregate of the fees calculated in accordance with the preceding sub-paragraph shall be increased as follows -

for the second and each subsequent election - an increase of

UNCONTESTED ELECTIONS

Where in any ward the election of a Borough Councillor is uncontested, for each ward a fee of:-

One quarter of the fee prescribed under sub-paragraph (1) hereof, subject to a minimum of

(*) NOTE – no election held in 2020/21 due to Covid so no increase applied in that year